GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING

May 10, 2021 - 5:30 p.m.

Jr.-Sr. High School Auditorium

<u>COVID-19 Screening Attestation</u> and physical distancing guidelines were followed.

MINUTES

REGULAR MEETING - The meeting was called to order at 5:30 p.m. by President Kelly Milkowich, followed by the Pledge of Allegiance.

MEMBERS PRESENT – Kelly Milkowich, President; Sandra Young Klindt, Vice President; Natalie Hurley; Daniel Dupee II; Tiffany Orcesi; Jamie Lee; Scott Lytle

OTHERS PRESENT – Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Debra L. Bennett, District Clerk; Gary Grimm, Operations Manager/Transportation Supervisor; Kathaleen Beattie, Director of Student Services; Melissa Nabinger, Principal Brownville Glen Park Elementary; Karen Denny, Interim Principal Jr.-Sr. High School; Laurie Nohle, Assistant Principal Jr.-Sr. High School; David Ramie, Principal Dexter Elementary; Michael Parobeck, Network Administrator; Faculty members

A. APPROVAL OF AGENDA

Motion for approval by Scott Lytle, seconded by Sandra Klindt, with motion approved 7-0.

B. PRESENTATIONS

Presentation by Vice President Sandra Young Klindt, of NYSSBA's <u>Level 1 Board Achievement Award</u> & <u>Level 2 Board Excellence</u> <u>Award</u> to Board President Kelly Milkowich for her dedication and participation in various Association professional development opportunities, and to acknowledge her efforts to continually expand her governance knowledge and skills. President Milkowich will also receive recognition in NYSSBA's *On Board* newspaper publication.

C. PUBLIC COMMENT REQUESTS – No requests.

D. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Natalie Hurley, and seconded by Tiffany Orcesi, with motion approved 7-0.

- 1. Approval of Minutes as listed:
- April 12, 2021 Regular Meeting
- April 21, 2021 Special Meeting
- 2. Approval of Conferences and Workshops as listed:
- Kelly Cantwell 3rd Grade Co-Teacher Workshop (virtual) May 12, 2021 (6 weeks)
- Lauren Neil 3rd Grade Co-Teacher Workshop (virtual) May 12, 2021 (6 weeks)
- Rebecca Flath nVision Spring User Group (virtual) May 18, 2021
- Kristi Bice nVision Spring User Group (virtual) May 19-20, 2021
- Jason Valentin 19A Certified Examiner Course August 10-13, 2021 East Syracuse, NY
- 3. Approval of Conferences and Workshops as per My Learning Plan report
- 4. Approval of Financial Reports / Warrants March 2021

E. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports / Staff Member Reports and Presentations

- 1. Comments / Information from Board Members Mrs. Lee attended a virtual Policy Workshop involving the effects of COVID-19 on school policy both short and long term.
- 2. Staff Member Reports Administrators shared positive items of interest.
- 3. Staff Member Presentations none

Items for Board Information / Discussion

4. Board Information – Results of voting held on Wednesday, April 21, 2021 for the 2021-2022 Administrative Budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES, and the election of three members to the Jefferson-Lewis BOCES Board of Education:

Approval of the 2021-2022 Administrative Budget
 Voting Yes: 18
 Voting No: 0

Members elected to serve three year terms of office to commence July 1, 2021:

Mr. Michael F. Young – Lowville Academy & CSD
 Mr. Lynn A. Murray – Copenhagen CSD
 Dr. Sandra Young Klindt – General Brown CSD
 Votes received – 18
 Votes received – 18

- 5. Board Information Invitation to Jefferson-Lewis School Boards Association Virtual Presentation/Annual Meeting to be held Wednesday, May 26, 2021 at 5:00 p.m.
- 6. Board Information 3rd Quarter Marking Period Data

Items for Board Discussion / Action

- 7. Board Action *BE IT RESOLVED*, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve the *Inter-Municipal Cooperation Agreement for Legal Services* through Jefferson-Lewis BOCES, in the amount of \$23,625 for the period of July 1, 2021 to June 30, 2022, and authorizes the Superintendent of Schools to execute the contract.
 - Motion for approval by Sandra Klindt, seconded by Natalie Hurley, with motion approved 7-0.
- 8. Board Action *BE IT RESOLVED*, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve *Hearing Officer Services* through the Office of Inter-Municipal Legal Services at Jefferson-Lewis BOCES in the amount of \$3,700 for the period of July 1, 2021 to June 30, 2022, to be billed through an approved CoSer subject to State aids reimbursement rates, and authorizes the Superintendent of Schools to execute the contract.
 - Motion for approval by Natalie Hurley, seconded by Sandra Klindt, with motion approved 7-0.
- 9. Board Action Adoption of the following *Resolution for Lead Evaluator of Principals*:

WHEREAS, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification as **Lead Evaluator of Principals**, therefore, **BE IT RESOLVED**, that upon the recommendation of the **Superintendent of Schools**, the following be certified as **Lead Evaluator of Principals**:

- Barbara J. Case (4/22/2021)
- Lisa K. Smith (4/22/2021)

Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 7-0.

- 10. Board Action Approval of the **2021-2022 General Brown DISTRICT and 10-MONTH STAFF Calendars**Motion for approval by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 7-0.
- 11. Board Action Approval of the **2021-2022 Board of Education Meeting Schedule**Motion for approval by Natalie Hurley, seconded by Scott Lytle, with motion approved 7-0.
- Board Action Approval of Committee on Special Education Reports
 Motion for approval by Scott Lytle, seconded by Sandra Klindt, with motion approved 7-0.

F. ITEMS FOR BOARD ACTION – PERSONNEL

13. Board Action – *BE IT RESOLVED*, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the appointment of **Paul Mendez**, as *School Resource Officer*, effective July 1, 2021, at an annual salary of \$35,000 as per agreement.

Motion for approval by Jamie Lee, seconded by Daniel Dupee, with motion approved 7-0.

14. Board Action - *BE IT RESOLVED*, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to enter into an agreement with *Paul Mendez* to serve as the District's *School Resource Officer*, and that the Board of Education authorizes Mr. Mendez to carry a firearm while on duty, and that this Resolution shall serve as written authorization to do the same.

Motion for approval by Scott Lytle, seconded by Tiffany Orcesi, with motion approved 7-0.

G. ITEMS FOR BOARD ACTION - PERSONNEL - Conditional Coaching Appointments

- 15. Board Action *Upon the recommendation of the Superintendent of Schools*, and consistent with the terms and conditions enumerated in the *Resolution to Conditionally Appoint Athletic Coaches during the 2020-2021 School Year*, which resolution was duly adopted by the Board of Education on February 8, 2021, the General Brown Central School District Board of Education hereby conditionally appoints the following individuals to serve as coaches:

 Motion for approval by Natalie Hurley, seconded by Scott Lytle, with motion approved 7-0.
- PAID Coaching Appointments:

| Name | Sport / Season 2020-2021 | Coaching Certification | Effective Date |
|-----------------------|---|-----------------------------------|------------------------------------|
| Christopher R. Delano | Modified Boys' Lacrosse Assistant (Spring) (was Modified Coach) | Professional Coaching License**** | Emergency Appt. Eff. 04/26/2021 |
| Andrew R. Derouin | Modified Boys' Lacrosse Coach (Spring) (was Jr. Varsity Coach) | Teacher-Coach* | Emergency Appt. Eff. 04/26/2021 |
| Staci Martin | Modified Softball Coach (Spring) | Teacher Coach* | Emergency Appt. Eff. 04/26/2021 |

Coaches possess the following [as mandated by NYSED]:

<u>Teaching Certificate:</u> Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

<u>Non-Teaching Temporary or Professional Coaching License and/or 2nd - 4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****</u>

H. ITEMS FOR BOARD ACTION - PERSONNEL - Continued

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Scott Lytle, seconded by Natalie Hurley, with motion approved 7-0.

16. Board Action - Retirements:

| Name | Position | Effective Date |
|---------------|--------------|-----------------------|
| Lori Macaulay | Cashier | 06/26/2021 |
| Tana Gunn | School Nurse | 07/31/2021 |

17. Board Action - Resignations: none

18. Board Action – Appointments:

| Name | Position | Salary or Rate of Pay | Probationary or Tenure Track Appt. (if applicable) | Effective Date |
|-------------------|--|-------------------------------|--|-------------------|
| Naita L. Walker | Cleaner | \$12.50 per hour | n/a | 05/11/2021 |
| Kelsey L. Tibbles | Substitute Teacher Long-term Substitute Teacher | \$95 per day \$125 per day | n/a | 05/11/2021 |

I. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

- 19. Board Action Upon the recommendation of the Superintendent of Schools WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:
 - Naita L. Walker Cleaner
 - Kelsey L. Tibbles Substitute Teacher

Motion for approval by Daniel Dupee, seconded by Tiffany Orcesi, with motion approved 7-0.

J. SUPERINTENDENTS' REPORTS

- 20. Assistant Superintendent Smith (budget presentation)
- 21. Superintendent Case wanted to add to her written report that Jefferson-Lewis and St. Lawrence BOCES District Superintendents, as well as component district Superintendents have just released a letter to our state representatives supporting other BOCES districts in advocating for flexibilty when opening schools in September. Also as an update, our third order for Chromebooks has been submitted. We are anticipating they will arive by September.

K. CORRESPONDENCE & UPCOMING EVENTS

22. Correspondence Log

L. ITEMS FOR NEXT MEETING

- 23. May 18, 2021 Annual Meeting/Budget Vote-Election will be held in the gymnasium of the JSHS Noon to 8:00 PM
- 24. June 14, 2021 Regular Meeting will begin at 5:30 p.m. in the auditorium of the Jr.-Sr. High School

M. MOTION FOR ADJOURNMENT

25. **There being no further business or discussion,** a motion is requested adjourn the regular meeting. Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 7-0. Time adjourned 6:02 p.m.

| Respectfully submitted: | | | |
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| Debra L. Bennett, District Clerk | | | |

*Supporting documents may be found in supplemental file dated May 10, 2021